

RESOLUTION OF THE TOWNSHIP OF WASHINGTON

Morris County, New Jersey

No. R-61-26

Date of Adoption: March 16, 2026

Title or Subject: RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING FOR AN ADMINISTRATIVE AGENT

WHEREAS, the Township of Washington has a need to acquire an administrative agent for affordable housing; and

WHEREAS, the Township sought the services of an administrative agent without competitive bidding; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.5, the Township Administrator has determined and certified in writing that the value of the services will not exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 7 months; and

WHEREAS, Housing Partnership for Morris County has submitted a proposal indicating they will provide the affordable housing administrative agent services for a sum not to exceed \$17,500; and

WHEREAS, the Acting Chief Financial Officer has certified that funds are available for these purposes in the general capital fund; and

WHEREAS, the Township wishes to retain Housing Partnership for Morris County to perform the services as noted; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contracts themselves must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Washington, County of Morris, State of New Jersey as follows:

1. The Township Committee hereby authorizes execution by the Mayor and Township Clerk of a professional services agreement with the following professional for the term of seven months commencing June 1, 2026:

Housing Partnership for Morris County
2 East Blackwell Street, Suite 12
Dover, New Jersey 07801

2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.

3. A Notice of this action shall be published on the official website of the Township of Washington at www.wtmorris.org as required by law.

4. A copy of this Resolution shall be provided to the Township Acting Chief Financial Officer, and to Housing Partnership for Morris County, 2 East Blackwell Street, Dover, New Jersey 07801, for their information and guidance.

This Resolution shall take effect immediately.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF WASHINGTON

Township Official

Michael A. Marino, Mayor

I, Denean Probasco, Township Clerk, do hereby certify that the foregoing resolution was adopted at a meeting of the Township Committee held on March 16, 2026.

Denean Probasco, Township Clerk

Date