

# WASHINGTON TOWNSHIP PLANNING BOARD

## APPLICATION FOR SOIL DISTURBANCE AND IMPORTATION OF SOILS

(Requirements per Chapter 164 of the Washington  
Township Codebook)

## WASHINGTON TOWNSHIP

43 Schooley's Mountain Rd.  
Long Valley, NJ 07853  
(908) 876-3315 x 1241  
landuse@wtmorris.net

## **I. GENERAL ACCEPTANCE CRITERIA**

- A. Soils are defined as all unconsolidated mineral and organic material of any origin, including earth, sand, clay, loam, sediment, muck, gravel, stone, humus, rock or dirt. All soils imported into Washington Township must be uncontaminated "clean fill" from a known source of virgin material, or decontaminated recycled soil, as per the definition outlined in N.J.A.C 7:26 - 1.4: "Clean fill" means uncontaminated non-water soluble, non decomposable, inert solid such as rock, soil, gravel, concrete, glass, and/or clay or ceramic products. Products generated from an approved Class B recycling facility are considered clean fill.
- B. The soil shall be certified as uncontaminated by the Generator.
- C. Soil analysis for all soils imported or relocated within the township will be completed by the Generator.

## **II. APPLICATION**

- A. Generators must apply to Washington Township prior to disturbance of soils.
- B. Application will consist of the following:
  - Name and address of Owner / Generator of soil.
  - Name and address of transport company.
  - Address / location of soil disturbance.
  - Address / location of final destination of soil, if applicable
  - History of the Generator site.
  - Soil characterization (% clay, sand, gravel, topsoil, debris).
  - Certification of Generator.
- C. The Washington Township Soil Consultant and/or Engineer will inspect all commercial / industrial sites, as well as any sites which will produce over 250 yards of soil, prior to approval.

### III. ANALYTICAL REQUIREMENTS

A. All soils shall be tested for priority pollutants (EPA SW864) pursuant to N.J.A.C. 7:26E "Technical Requirements for Site Remediation", sec 2.1{c} 2. Sampling techniques shall follow NJDEP Field Sampling Procedures Manual, 1992. Testing shall be completed by a competent individual as per the Soil Disturbance Ordinance, Section 164-4, P.

B. At a minimum, soil shall be analyzed for the following:

- Volatile Organics
- Semi-Volatiles (PAH)
- Priority Pollutant Metals
- Herbicides/Pesticides.
- Total Petroleum Hydrocarbons
- PCB's

C. Frequency of samples:

Discreet samples shall be obtained from within soils stockpiles, at mid pile depths, at regular intervals or grids. For unexcavated soils, samples shall be obtained via test pits, or in – situ borings conducted at "mid-excavation" depths.

Volume of Soil (Yd <sup>3</sup> )	Sampling Frequency	Minimum # of Samples
100 – 500	1 Sample per 100 yd <sup>3</sup>	1
501-2500	1 Sample per 250 yd <sup>3</sup>	5
> 2,500	1 Sample per 500 yd <sup>3</sup>	11

The applicant must submit a map indicating soil sample locations and depths.

#### IV. APPLICATION FORM

A. Applicant Information

Name of individual or company: \_\_\_\_\_

Contact Individual: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone/Email: \_\_\_\_\_

B. Site Owner, if different

Company or Owner Name \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

C. Soil Information, fill out applicable section:

FOR SOILS IMPORTED INTO TOWNSHIP:

Location of source soils:

Lot / Block \_\_\_\_\_

Address: \_\_\_\_\_

Site History: \_\_\_\_\_

◇ Residential      ◇ Commercial      ◇ Agricultural

FOR RELOCATED SOILS (WITHIN OR OUTSIDE TOWNSHIP):

Soil delivery location:

Lot / Block \_\_\_\_\_

Address: \_\_\_\_\_

1. Quantity of Soil

Will the delivery of soil be ongoing? ☐ Yes ☐ No

Proposed dates of soil movement: \_\_\_\_\_

Maximum amount delivered per day: \_\_\_\_\_ yd<sup>3</sup>  
 \_\_\_\_\_ trucks

Total amount to be delivered: \_\_\_\_\_ yd<sup>3</sup>  
 \_\_\_\_\_ trucks

2. Sources of Soil.

- ◇ Quarry operation
- ◇ Construction / Landscaping excavations
- ◇ Utility excavations
- ◇ Recycling facility
- ◇ Other, describe \_\_\_\_\_

3. Soil is characterized as:

- |                    |                   |
|--------------------|-------------------|
| ◇ Primarily Clay   | ◇ Primarily Sand  |
| ◇ Primarily Gravel | ◇ Topsoil         |
| ◇ Clay and Gravel  | ◇ Sand and Gravel |
| ◇ Clay and Sand    | ◇ Silt            |
| ◇ Dredging         | ◇ Other: _____    |

D. Transportation Information

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone \_\_\_\_\_

E. Generator Certification for Importation or Relocation within Washington Township

The undersigned does hereby warrantee that with respect to the soils imported into, or relocated within, Washington Twp: 1) Such materials contain no contaminants; 2) that all descriptive and analytical documents including test results submitted by the applicant concerning such material are accurate and genuine; and 3) that the applicant has lawful title to such material.

I, the Undersigned, under penalty of law do hereby certify to the best of my knowledge, the soils as outlined within this document do not contain contamination pursuant to any applicable federal or state remediation standards, and are free of extraneous debris or solid waste.

Print Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **V. Process:**

- A. Applicant first provides four copies of completed application and supporting documents, along with a \$100 application fee and \$1,000 escrow review fee (separate checks made out to the Township of Washington) to the Planning Board Clerk.
- B. No later than 15 days after receipt of an application the Planning Board Clerk will work with Township Professionals to review application for completeness. Applicant will be notified by the Township Professionals or the Planning Board Clerk if additional information or escrow is needed. All additional documents and/or fees should be delivered to the Planning Board Clerk.
- C. No later than 15 days after the application has been deemed complete the Professionals shall submit comments on the application, in writing, a recommendation to the Planning Board with any conditions for approval or reasons for denial included.
- D. Applicant shall submit 15 copies of the application to the Planning Board Clerk.
- E. Within 30 days of its receipt of the complete application the Planning Board will hold a public hearing. The Planning Board Secretary will notify applicant of meeting date. At least 10 days prior to the public hearing, applicant must notify adjacent property owners of application (per Chapter 164-7). Proof of notification must be provided to the Planning Board Clerk before or at the public hearing.
- F. Within 10 days of the public hearing, the Planning Board must provide a written recommendation to the Township Committee if the permit applied for should be granted or denied.
- G. At a Regular Meeting of the Township Committee, within 35 days after receipt of the Planning Board recommendations, the Township Committee shall grant or deny by resolution with any conditions for approval or reasons for denial included.
- H. The Municipal Clerk will notify the applicant within a few days of the Township Committee meeting of the application status. If approved, copies of the approval documentation will be given to the applicant. The Applicant shall file a performance guarantee with the Municipal Clerk and the permit fee calculated by the Planning Board Engineer shall be paid to the Municipal Clerk.



**SUBMITTAL CHECKLIST:**

- \_\_\_\_\_ **Map / Site Plan, with soil boring / test pit locations and engineering data.**
- \_\_\_\_\_ **Morris County Soil Conservation District Permit, if applicable.**
- \_\_\_\_\_ **Stream Encroachment and / or Wetlands Disturbance Permit, if applicable.**
- \_\_\_\_\_ **Laboratory Analytical Report for Soil Sampling.**
- \_\_\_\_\_ **Required information per Soil Disturbance Ordinance, Section 164-4.**
- \_\_\_\_\_ **Application fee of \$100 via check payable to 'Washington Township'.**
- \_\_\_\_\_ **Escrow review fee of \$1,000**

**Submit application, copies and fees to the Washington Township Planning Office.  
Questions about application details and the process can be directed to:**

**Planning Office,  
43 Schooley's Mountain Rd.  
Long Valley, NJ 07853  
(908) 876-3315 x 1241  
[landuse@wtmorris.net](mailto:landuse@wtmorris.net)**

***To request a list of adjacent property owners, fill out this form and submit it,  
along with \$10 to the Tax Assessors Office.***

Date \_\_\_\_\_

I request a certified list of property owners within 200 feet of Block \_\_\_\_\_, Lot  
\_\_\_\_\_.

Please mail to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Signature

Will pick up: \_\_\_\_\_  
Name

Fee = \$10.00

Please make checks payable to 'Washington Township'

Paid \_\_\_\_\_ Check

\_\_\_\_\_ Cash