

Chairman Schwemmer called the regular Meeting of the Board of Adjustment of March 6, 2013 to order at 7:10 p.m.

- MEMBERS PRESENT:** Craig Schwemmer, Elliott Averett, Anthony Spina, Robert Bridgman, Frank Baguiao, Harvey Ort, Morris Bauer (7:15 p.m.)
- Alternate Members:** Dorothy Walter, Geoffrey Price
- Members Absent:** -
- Others Present:** Secretary Barbara Margolese, Engineer Leon Hall

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT - Adequate notice of this meeting was published in the Observer-Tribune on January 17, 2013 and posted on the Bulletin Board on the same date. Notices were mailed as requested.

Pledge of Allegiance.

MINUTES

1. February 6, 2013 Regular Meeting

A motion was made by Mr. Averett to approve the minutes of February 6, 2013 as presented, seconded by Mr. Spina. A voice vote was taken; all were in favor. The motion carried.

Ayes: Anthony Spina, Dorothy Walter, Elliott Averett, Morris Bauer, Geoffrey Price, Frank Baguiao, Robert Bridgman Nays: None Abstentions: Harvey Ort

The meeting was opened to the public for items not on the agenda.

No additional comments were received and the meeting was closed to the public for items not on the agenda.

Mr. Bauer arrived at 7:15 p.m.

RESOLUTIONS

None

APPLICATIONS

1. Michael & Emily Doherty - Block 45, Lot 29 – 9 Roosevelt Avenue

Variance to allow a single family dwelling to be constructed on a non-dedicated street
Completeness Determination

For the record, it was noted that no one representing the applicants were in attendance. Engineer Hall reviewed his letter pertaining to this application. Mr. Hall stated that besides several administrative items that need to be submitted the applicant must also submit a lot grading plan because the subject property contains steep slopes (Checklist item #12).

A motion to deem this variance application incomplete based upon Engineer Hall's Review letter of February 28, 2013 was made by Mr. Averett and seconded by Mr. Ort. A roll call vote was taken; all were in favor and the motion carried.

Ayes: Anthony Spina, Dorothy Walter, Elliott Averett, Geoffrey Price, Frank Baguiao,
Morris Bauer, Robert Bridgman, Harvey Ort, Craig Schwemmer Nays: None
Abstentions: None

DISCUSSION - CORRESPONDENCE

1. Vouchers

A voucher from Gail Fraser for \$260.00 was reviewed. The motion to approve the submitted voucher was made by Mr. Averett and seconded by Mr. Bauer. A voice vote was taken; all were in favor and the motion carried.

Mr. Spina made a motion to adjourn, seconded by Ms. Walter. A voice vote was taken; all were in favor and the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Barbara Margoese, Secretary