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Applying for a Permit to Carry a Handgun

The following instructions are the same for the initial and renewal application

*** YOU MUST APPLY IN PERSON** *PLEASE CALL YOUR LOCAL POLICE DEPARTMENT OR STATE POLICE BARRACKS PRIOR TO APPLYING – DO NOT JUST SHOW UP

In State Resident – apply to your local police department (State Police patrolled areas apply to local Barracks.)

Out of State Resident – apply at a non-toll road State Police Barracks closest to your residence.

***You MUST have a valid NJ FID Card and own a handgun. If you do not, you must first apply online through the NJSP for both, www.njportal.com/NJSP/Fars**

PLEASE PROVIDE THE FOLLOWING AT TIME OF APPLICATION:

1. Driver's License and Birth Certificate **OR** Driver's License and Passport **OR** Driver's License and Naturalization Paperwork/Green Card
 2. One (1) State of New Jersey Applications For Permit To Carry A Handgun, form SP642. Must be double sided and notarized. This can be found on the NJSP website www.nj.gov/njsp/firearms/forms.shtml. You need 4 references and they **CANNOT** be family members and they must have known you for a minimum of three (3) years.
 3. Two (2) 1 ½" x 1 ½" color "passport style" photographs.
 4. Consent for Mental Health Search, form SP066. This can be found on the NJSP website www.nj.gov/njsp/firearms/forms.shtml.
 5. Submit proof of qualification with a certified firearms instructor along with firearms instructor proof of certification.
 6. Total application fees are \$200. A money order in the amount of \$50.00 payable to the *State of New Jersey–Treasurer* must accompany this application when submitted to a municipality **along** with an additional \$150.00 fee paid (cash or check made payable to *Washington Township*) directly to the municipality.
- ** ALL APPLICANTS (INITIAL AND RENEWAL) FOR PERMIT TO CARRY A HANDGUN MUST BE FINGERPRINTED. INSTRUCTIONS FOR FINGER PRINTING WILL BE PROVIDED AT THE TIME OF APPLICATION.**
- ** A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL.**
- ** IF ANY OF THE PRECEDING IS NOT COMPLETE OR INCORRECT THE APPLICATION WILL BE RETURNED AND YOU WILL HAVE TO RE-APPLY**

Any Questions please contact Maureen Guenther at 908-876-8315 or mguenther@wtpdmorris.org