

# 2018 Township Directory



Washington Township Municipal Building  
43 Schooley's Mountain Road  
Long Valley, New Jersey 07853

Washington Township, Morris County  
43 Schooley's Mountain Road  
Long Valley, New Jersey 07853  
(908) 876-3315  
(908) 876 -5138 (fax)



Washington Township Government, Long Valley  
@WashingtonTwpMCNJGovernment



@WashingtonTwp



Washington Township Police Department  
@wtpdmorris



@WTPDMC

**TOWNSHIP OFFICE LOCATIONS****MUNICIPAL BUILDING**

43 Schooley's Mountain Road  
908-876-3315

Offices: Administration, Clerk, Tax Collector, Tax Assessor, Court, Building, Health, Planning & Zoning, Finance, Senior Transportation, Meals on Wheels.

A drop box is located at the front door and checked each work day. Please label clearly and seal documents and payments, so that they may be delivered securely.

**DPW & RECYCLING**

54 Rock Road  
908-876-3382

**RECREATION**

50 Rock Road  
908-876-5941

Offices: Recreation, Senior Programs

**POLICE**

1 E. Springtown Road  
908-876-3232 Non Emergency  
911 Emergency

Offices: Police, Office of Emergency Management, 24 hour medicine drop box.

**OFFICE HOURS: 8:00 AM—4:00 PM**

Visit the calendar on the Township Website for details about office hours throughout the year.

Summer Hours: From June—Aug. Township Offices will be open from 7:30 AM—5:00 PM and closed on Friday's.

Extended Hours: Township Offices are open the first Monday of each month until 6 PM, except for June, July, and August.

Shortened Hours: Township Offices will close early one day each month. Except June, July, and August.

View the calendar at [www.wtmorris.org](http://www.wtmorris.org) to get Office Hours, Holiday Details, and Meeting Information.

*Please visit the Township Website often to learn about meetings, programs, and announcements.*

**WWW.WTMORRIS.ORG**

**STAY INFORMED**

**Facebook:** Washington Township Government, Long Valley

**Police Facebook :** Washington Township Police Department



**Nixle Text Message Alerts.** Sign up by sending a text message containing Washington Townships Zip Code (07853) to 888777. You will receive public safety information about weather, road closings, power outages, and emergency information.

**Township Emails**—sign up to receive emails with information about events, announcements and general township information. Sign up on the website, home page, bottom right. Click on email group(s) you would like to join.



**Twitter:** @WashingtonTwp

**Police Department Twitter:** @WTPDMC



**WRNJ Radio:** 1510 AM, 104.7 FM, 94.7 FM



**The Daily Record** is the Township's Official Newspaper. Legal Notices are published here. **The Observer Tribune** covers Township meetings and often publishes information about Washington Township.



Download the Township App for your IOS or Android Device



**[www.wtmorris.org](http://www.wtmorris.org)**

**Visit the Township Website—Often!**

- Property Tax Online Payment Portal
- Online Non Emergency Municipal Services Request Portal
- Township Code Book
- Department Contact Information
- Volunteer Applications for Boards & Committees
- Announcements
- Calendar
- News
- Forms & Documents
- Community Links & Information
- Meeting Agenda's & Minutes
- Raffle Applications

**WWW.WTMORRIS.ORG**

**Morris County Government Resources**  
**morriscountynj.gov**  
**General Information 973-285-6000**  
**10 Court Street Morristown, NJ 07960**

County Administrator .....	973-285-6040
Superior Court .....	973-656-4000
Office of Aging, Disabilities & Community Programming	
Adult Protective Services .....	973-326-7282
Morris Area Para Transit System (MAPS) .....	1-888-282-6277
Senior Nutrition Program .....	973-285-6885
Office on the Disabled .....	973-285-6855
Veterans Service Office .....	973-285-6866
Board of Chosen Freeholders .....	973-285-6010
Child Advocacy Center .....	973-631-5000
Community Development .....	973-285-6060
County Adjuster .....	973-285-6486
County Clerk .....	973-285-6059
Court Administration .....	973-656-3999
Educational Services Commission .....	973-540-8844
Board of Elections .....	973-285-8350
Emergency Management .....	973-829-8600
Engineering .....	973-285-6750
Finance .....	973-285-6085
Health Management .....	973-631-5484
Housing Authority .....	973-540-0389
Dept. of Human Services .....	973-285-6868
Library Services .....	973-285-6930
Employment & Training Services .....	973-285-6875
Mosquito Control .....	973-285-6450
Municipal Utilities	
Hazardous Waste Disposal .....	973-829-8006
Recycling .....	973-285-8394
Solid Waste .....	973-285-8390
Offices of Temporary Assistance .....	973-326-7800
Park Commission .....	973-326-7600
Park Police .....	973-326-7632
Dept. of Planning & Public Works .....	973-829-8120
Planning Board .....	973-829-8120
Road & Bridge Maintenance .....	973-285-6760
Shade Tree .....	973-285-6763
Sheriff's Office .....	973-285-6600
Tax Board .....	973-285-6707
Weights & Measures .....	973-285-2955
Youth Shelter .....	973-285-2970

## INDEX

Affordable Housing	8	Municipal Services Request	15
Animal Control	15	Municipal Utilities (MUA)	12
Animal Licensing	15	OEM & CERT	13
Budget	9	Office Locations	2
Building Dept.	13	OPRA—Open Public Records	8
Clean Water	16	Parks & Recreation	7
Clerk's Office	8	Phone Directory	5
Code Book	15	Planning & Land Use	14
Committee Meetings	4	Police	12
Community Organizations	17	Public Library	10
Conservation Easements	16	Recycling	6
Dept. Public Works	6	Schools	11
Dog Park	15	Senior Prog.& Transportation	8
Elected Officials	4	Shelters	13
Elections	8	Stay Informed	19
Emerald Ash Borer Warning	6	Tax Assessor	9
Fields & Parks	7	Tax Collector	9
Finance Office	10	Township Committee	4
Fire & First Aid	11	Trash & Utilities	16
Fire Prevention	15	Volunteer Committees	4
Health Dept.	10	Zoning Dept.	14
Morris Cty Gov't Resources	18		
Municipal Court	12		

### **ELECTED OFFICIALS & GOVERNING BODY**

Mayor Bill Roehrich  
broehrich@wtmorris.net  
908-852-6266

Vice Mayor Matt Murello  
mmurello@wtmorris.net  
908-876-4674

Committeeman Ken Short  
kshort@wtmorris.net  
908-867-2993

Committeeman Gregg Forsbrey  
gforsbrey@wtmorris.net  
908-674-3112

Committeeman James LiaBraaten  
jliabraaten@wtmorris.net  
908-832-9506

Township Administrator Andrew Coppola  
acoppola@wtmorris.net  
908-876-3315 x1222

Municipal Clerk Nina DiGregorio  
ndigregorio@wtmorris.net  
908-876-3315 x1225

### **TOWNSHIP COMMITTEE MEETINGS**

Regular Monthly Committee Meetings—  
3rd Monday of each Month, 7:30 PM at  
the Municipal Building

Monthly Work Sessions—Wednesday  
prior to the Regular Meeting, 7:30 PM at  
the Municipal Building

Agendas and Meeting Minutes can be  
found on the website.

Please visit the Township calendar on  
the website to verify meeting dates and  
times as schedule changes could occur.

### **VOLUNTEER COMMITTEES**

The Township has a number of  
committees, run by volunteers, to  
assist in the business of the Township.

If you are interested in volunteering for  
a Committee, complete a **Boards &  
Committee Volunteer Application**  
from the Township website or visit the  
Clerk's Office in the Municipal Building.  
Meetings are open to the public.

Please confirm meeting dates/times on  
the Township Website Calendar, as  
schedules can change due to Commit-  
tee business volume.

### **Agricultural Advisory Board**

#### **Ad Hoc Green Team**

#### **Board of Health**

#### **Economic Sustainability**

#### **Environmental Commission**

### **Historic Preservation Commission**

#### **Library Board of Trustees**

### **Municipal Utilities Authority**

#### **Open Space Committee**

#### **Planning Board**

### **Recreation Advisory Committee**

#### **Shade Tree Committee**

#### **Ad Hoc Trails**

### **Zoning Board of Adjustment**

### **COMMUNITY ORGANIZATION INFORMATION**



#### **WT Long Valley Dog Park**

Forms can be found on the Township  
website.

#### **WT Community Garden**

wtcommunitygarden.jimdo.com

#### **Garden Club of Long Valley**

thegardencluboflongvalley.shutterfly.com

#### **Long Valley Arts Center / Teen Center**

214 W. Mill Rd.  
fuzzboxtc@gmail.com

#### **WT Historical Society**

908-876-9696  
info@wthsnj.org  
wthsnj.org

#### **Long Valley Woman's Club**

(Evening Membership Club)  
LVwomansclubeveningmember-  
ship.webs.com

#### **Long Valley Junior Women's Club**

lvjuniors.org

#### **Musconetcong Watershed Association**

musconetcong.org

#### **Long Valley Mom's Club**

longvalleymomsclub@yahoo.com

#### **Long Valley Food Pantry/Long Valley**

### **Community Assistance Program (LVCAP)**

39 Bartley Road  
Longvalleycap.wix.com/foodpantry

**Children's Enrichment Program**  
www.childrensenrichmentprogram.org

### **American Veterans Association of Washington Township**

Contact Forrest 'Woody' Burgener at 908-  
876-3640 for more information.

### **Chester/Long Valley Rotary Club**

rotaryclubofchestrlongvalleynj.org

### **Cub Scouts/Boy Scouts**

There are several troops in town, contact  
email addresses can be found on the  
Township website under the Community  
Tab.

### **Girl Scouts**

info@lvgirlscouts.com

### **WT Land Trust**

wtlandtrust@gmail.com

### **Chester Lions Club**

www.chesterlionsclubnj.com

### **ANNUAL EVENTS**

Check the Township website calendar for  
dates and details of events. At printing  
time the following events were being  
scheduled:

Paper Shredding Event  
Memorial Day Celebration  
Community Night Out  
Fireworks Celebration  
Tree Lighting & Holiday Celebration  
Rabies Clinic  
Flu Shots  
Health Screenings

## **TRASH & UTILITIES**

Residents are encouraged to research options for service providers. New residents can obtain a list of service providers from their real estate agents & neighbors.

### **Trash Pickup**

This service is not provided by the Municipality and must be contracted privately. A few companies:

Raritan Valley Disposal	908-534-4004
Sanico	908-475-3300
Waste Management	908-879-5616

### **Utilities**

These services are not provided by the Municipality and must be contracted privately. Some common options:

MUA (Water & Sewer)	908-876-3145
HMUA (Water & Sewer)	908 852-3622
Comcast Cable	908-689-3355
Elizabethtown Gas	800-242-5830
JCP&L (First Energy)	800-662-3115

## **CONSERVATION EASEMENTS**

Conservation Easements are owned by the Township. They are a means to protect plant and animal habitats, wetlands, and steep slopes among other natural features.

If you have a Conservation Easement it should appear on your plot plan and in your Deed. Newer properties have conservation easement markers on the property. Conservation Easements are inspected by the town for compliance. Failure to comply can result in fines.

Visit the Township website for more information about Conservation Easement compliance.

## **CLEAN WATER FOR OUR TOWN**

Storm water, resulting from rain and snow, is the source of fresh water that feeds our streams, rivers, lakes and underwater aquifers. As a water source, storm water must be clean and in good supply to protect our drinking water supplies.

Residents can reduce the amount of storm water by planting groundcover, trees, gardens, vegetated borders, and watering lawns only when necessary. Residents can help reduce the amount of pollution in runoff with buffers, and avoiding the use of pesticides, and preventing objects and fluids from draining into storm water grates. Visit the Township website for more information about Clean Water.

### **Municipal Service Requests**

A Municipal Service Request is a form-based web request for service that is automatically sent to the appropriate department after it is submitted. A Service Request may include quality of life issues including loss of power, the discovery of a pothole, or suspected code violations.

The Municipal Service Request is NOT a search engine for information on the site nor for emergencies that require an immediate response.

Go to the website and select 'Municipal Service Request' on the top of the homepage. Fill in with as much detail as possible.

## **TOWNSHIP PHONE DIRECTORY**

Administrators Office.....	908-876-3315 x1222
Animal Control .....	908-876-3232 x0
Clerk's Office .....	908-876-3315 x1221
Construction/Building Dept. ....	908-876-4711
Dept. of Public Works .....	908-876-3382
Finance Dept. ....	908-876-3315 x1233
Fire Prevention .....	908-876-8637
Health Dept. ....	908-876-3650
Meals on Wheels .....	908-876-8623
Municipal Court .....	908-876-3852
MUA—Washington Township .....	908-876-3145
MUA-Hackettstown .....	908-852-3622
Parks & Recreation .....	908-876-5941
Planning & Land Use Dept. ....	908-876-3315 x1241
Police - Non Emergency .....	908-876-3232
Public Library .....	908-876-3596
Recreation Programs .....	908-876-5941
Senior Programs .....	908-876-5941
Senior Transportation .....	908-876-8623
Tax Assessor .....	908-876-9132
Tax Collector .....	908-876-3845
Zoning Dept. ....	908-876-3652



Washington Township is Stigma Free, an effort to eradicate the stigma associated with mental illness and substance use disorders. Visit the Township website at: [www.wtmorris.org](http://www.wtmorris.org) and click on the Stigma Free Logo located at the bottom of the page. It will bring you to a resource page where you can find answers to your questions and phone numbers of people and organizations that can help you.



### **DEPARTMENT OF PUBLIC WORKS**

54 Rock Road

**908-876-3382**

Roger Read, Superintendent

**rread@wtmorris.net**

The Washington Township DPW maintains the approx. 150 miles of Township roadways.

Morris County maintains County Roads (Schooley's Mtn. Rd., East Mill, West Mill, Fairmount, Bartley). Please contact the County with any concerns about County Roads: **(973) 285-6760**.

Visit Township website for info on Street Opening Permits, Driveway Permits, and Storm Water Pollution. Website will also provide information about Christmas tree recycling, paper shredding events, and other recycling related information.

**Mailbox Policy** details can be found on the website. Contact the DPW if your mailbox was damaged during a storm. A DPW representative will inspect to determine if mailbox was damaged by a plow or by the weight of snow being moved.

### **EMERALD ASH BORER WARNING**

The Emerald Ash Borer Beetle is a non-native insect pest that infests and kills all species of ash trees. First discovered in the US in 2002, these insects have been located in nearby counties in NJ. Trees will only live 3-4 years after infestation. There are 24 million trees in NJ. If you have Ash trees please learn more about diagnosing and preventing infestation.

**[www.emeraldashborer.nj.gov/](http://www.emeraldashborer.nj.gov/)**

### **RECYCLING**

54 Rock Road

**908-876-3382**

Roger Read, Coordinator

Hours Sat. 8:00 AM—12:00 PM, and 1st, Wed. of each month 8:00 AM—12:00 PM. **Call to confirm hours!**

Visit the website for list of acceptable / unacceptable items

Single stream recycling at the Recycling Center. Containers over 25 lbs. will not be lifted by the staff, staff can refuse heavy containers. Materials must be properly prepared or they will not be accepted.

Leaves & Brush for non commercial residents of 2 acres or less are accepted Sept. 1 to Dec. 31. Must be bagged. Brush not to exceed 3in diameter and 3ft in length, tied and bundled. Do not put leaves in street, summonses may be issued.

Electronic waste accepted at the Recycling Center. Limit 2 items per week. No assistance available to unload ewaste items.

Clean Communities is a statewide litter abatement program. Contact Recycling if your organization wants to participate.

Other recycling resources to research:

- Raimo of Stanhope. 973-347-4545 (no Freon appliances)
- Green Visions, Randolph. 973-998-7955 (Freon appliances)
- Ideal Refrigeration, Morris Plains 973-539-0289 (Freon appliances)
- Morris County Transfer Station, Gold Mine Rd. Flanders. 973-347-8106 (furniture, mattresses)
- Morris Habitat for Humanity Restore, Randolph 973-366-3358
- Furnishing Solutions (benefits Homeless Solutions), Morris Plains. 973-998-322.info@furnishingsolutions.org
- Medicine disposal @ Police Dept.
- Eyeglass & Hearing Aid Drop @ Municipal Building

### **ANIMAL CONTROL**

**908-876-3232 X0**

Contact Animal Control for domestic animals at large, human or domestic animal exposure to possible rabid animal.

### **Pest & Animal Assistance.**

For squirrel and other nuisance wildlife, contact Cliffwood Predator Control at **908-852-6993**, Nuisance Wildlife Control at **908-832-2114**, All Seasons Pest Control **908-850-8206**, or a service of your choice.

For dead deer, please notify the Washington Township Police Dept. At **908-876-3232 and press 0**.

For bears, coyotes, and foxes contact the NJ Dept. of Fish & Wildlife at **877-927-6337**.



### **ANIMAL LICENSING**

**Register with Tax Collectors Office**  
**908-876-3845**

All dogs & cats over the age of 7 months must be licensed per state statute. Licenses must be renewed annually by January 31, or late fees will be assessed. Proof of rabies vaccinations is required. Rabies vaccinations must be valid through Nov. 1 of the licensing year. Annual rabies clinic takes place each January, contact Health Dept. for dates & information.

### **DOG PARK**

**longvalleydogpark.shutterfly.com/forms**

The Long Valley Dog Park is located on Route 517. It is run by volunteers and requires registration. Forms can be found on line and in the Clerk's Office.

### **FIRE PREVENTION**

William Heerwagen, Fire Prevention Official

**908-876-8637**

**wheerwagen@wtmorris.net**

The Fire Prevention Office is responsible for the enforcement of the NJ Uniform Fire Code. Every commercial building and business in the township must be inspected annually to insure compliance. Public events must also comply with fire code. If you are hosting/holding a large gathering, tricky tray, or other event you must notify the Fire Prevention Department.

Fire Prevention documents and applications can be found on the Township website.

Residents are reminded to prominently display house numbers so that emergency services can easily locate homes when needed.

### **CODE BOOK**

**The Township Code Book is where you can find Ordinances passed by the Township Committee. The Township Code Book is available on the Township website. Scroll down to the bottom of the home page and select 'Township Code Book', view the index for your topic or use the search function.**

**PLANNING & LAND USE****908-876-3315 X1241**

JoAnn Griffith, Planning Board Secretary  
[landuse@wtmorris.net](mailto:landuse@wtmorris.net)

The Planning Office reviews all building permit applications to ensure compliance with the zoning ordinance. Applications and forms can be found on line at the Township Website. The Planning Office is staffed Monday—Friday 8 am—11 am.

**PLANNING BOARD**

The purpose of the Planning Board is to develop the Township Master Plan and zoning ordinances regulating land use throughout the township. The Washington Township Planning Board is charged with hearing applications that comply with township ordinances for land subdivision and commercial site plans such as applications to change lot lines, subdivide land into additional developable lots, site plans for commercial, industrial or office development and changes in permitted uses.

The Planning Board meets on the 2nd Monday of each month, at 7:00 PM in the Municipal Building to review and vote on Planning business and applications. Visit the Township Website Calendar to confirm meeting dates.

**ZONING DEPARTMENT****908-876-3652**

Dan Flaherty, Zoning Officer  
 Dennis Allen, Deputy Zoning Officer  
[zoning@wtmorris.net](mailto:zoning@wtmorris.net)

The Zoning Dept. enforces the provisions of the Zoning Ordinance and is responsible for the examination of all applications for permits and the issuance of zoning permits for the commencement of a use, and the construction, reconstruction, alteration, conversion, installation of or addition to any structure or building, including accessory structures, pillars, gates and sign. Forms and permits can be found on line at the Township Website.

Please utilize the Municipal Services Request form to send questions and inquiries to the Zoning Office. The Zoning Office is staffed on Mondays and Wednesday' afternoon.

**ZONING BOARD OF ADJUSTMENT**

The Board of Adjustment Committee meets on the 1st Monday of each month at 7:00 PM in the Municipal Building. Visit the Township Website Calendar to confirm meeting dates.

**Planning a Project ?**  
 Talk to the Planning/Zoning and Construction Departments in the beginning stages of your planning! Understand what may be needed to avoid surprises and delays!

**WWW.WTMORRIS.ORG****PARKS & RECREATION****908-876-5941**

Darlene Hatcher, Recreation Director  
[dhatcher@wtmorris.net](mailto:dhatcher@wtmorris.net)

The Recreation Dept. offers residents diverse programs for leisure pursuits and provides safe playable parks and recreation fields throughout the town. Visit the Township website for calendar and description of all programs. Join the Recreation email list by signing up on the website. Go to the bottom right of the homepage, select the email list you want to join, and complete the Google Groups registration.

**PARKS & FIELDS**

Township Parks and Fields are maintained by the DPW. **No dogs are allowed at Township Parks or fields.**

**Cataract Park.** (Schooley's Mtn. Rd.)  
 Hiking

**Califon Park.** (Califon Rd.) Softball, Soccer, Lacrosse, Playground, Fishing  
**Cobblestone Field.** (Cobblestone Rd.)  
 Baseball, Soccer, Lacrosse

**Kohler's Pond.** (Rock Rd.) Fishing  
**Palmer Park.** (Bartley Rd.) Soccer, Baseball, Softball, Picnic Area, Walking Path, Playground, Community Garden

**Rock Spring Park.** (E. Springtown Rd.)  
 Softball, Baseball, Volleyball, Soccer, Football, Lacrosse, Tennis, Basketball, Picnic Area, Playground, Senior Center, Library.

**Harrington Park.** (Rock Rd.) Lacrosse, Soccer, Walking Path

**COUNTY PARKS****973-326-7600****[www.morrisparks.net](http://www.morrisparks.net)**

Maintained by Morris County Park Commission.

**Schooley's Mtn. Park.** (Camp Washington Rd.) Softball, Baseball, Hiking, Fishing, Picnic Area, Sledding,

**Scott Park.** (E. Mill Rd.) Fishing

**BOARD OF EDUCATION FIELDS****[www.wtschools.org](http://www.wtschools.org)**

Fields maintained by WT BOE, not Washington Township.

**Flocktown School.** (Flocktown Rd.), Soccer, Softball, Basketball, Playground  
**Long Valley Middle School** (W. Mill Rd.)  
 Soccer, Softball, Basketball

**Old Farmers Rd.** School (Old Farmers Rd.) Soccer, Softball, Playground

**STATE PARKS**

**<http://www.state.nj.us/dep/parksandforests/parks/parkindex.html>**

Maintained by NJ State Dept. of Environmental Protection.

**Hacklebarney** (Hacklebarney Rd.) Hiking, Fishing.

**Township Trails**  
 Keep an eye on the website. The Trails Committee has been working on enhancing and adding to Township Trails. Maps and details will be available shortly on the Township Website.

**WWW.WTMORRIS.ORG**

**SENIOR PROGRAMS****908-876-5941**

Darlene Hatcher, Recreation Director  
[seniors@wtmorris.net](mailto:seniors@wtmorris.net)

Senior Center is located off E. Springtown Rd, in Rock Spring Park. Hours M-F 8:00 AM—2:00 PM. Visit the website to see the activities, programs, and trips offered to Township Seniors. If you would like to be added to the Seniors Email List, please send an email [seniors@wtmorris.net](mailto:seniors@wtmorris.net)

**SENIOR TRANSPORTATION****908-876-8623**

Donna Daly, Coordinator  
[ddaly@wtmorris.net](mailto:ddaly@wtmorris.net)

Township offers senior transportation to scheduled doctors appointments as well as a weekly grocery store trip. Service is open to all Seniors. Rules & Regulations, Emergency Information Form, and Hold Harmless Agreement are required to insure safe passages to all riders. Seniors should call early to check availability.

**NJ EASE**  
**800-564-4656**

This Morris County resources provides simple way to get information about services for Seniors.

**AFFORDABLE HOUSING**

Rentals available at:  
 Brittany Manor, ages 55 and up.  
**908-684-3641**  
 Peach Tree Village, low income.  
**908-955-4219**  
 Homeless Solutions, **973-455-0129**

Home Ownership information:  
 Housing Partnership, **973-659-9222**

**MUNICIPAL CLERK****908-876-3315 x1225**

Nina DiGregorio, Municipal Clerk  
[ndigregorio@wtmorris.net](mailto:ndigregorio@wtmorris.net)

The Municipal Clerk is the Public Records Official and the Election Official. The offices also handle: Bingo & Raffle Licenses, Liquor Licenses, Taxi & Limo Licenses, Peddler & Solicitor Licenses, Permits for Social Affairs, Voter Registration, Dog Park Registration.

Contact the Morris County Clerk for Deed information. [Morriscountyclerk.org](http://Morriscountyclerk.org)

Many forms and applications can be found on the Township website.

**OPEN PUBLIC RECORDS ACT (OPRA)**

OPRA is the State statute that governs the public's access to government records in New Jersey. OPRA request forms can be found on line at the Township website or in the Clerk's Office in the Municipal Building.

Submit Municipal requests to:  
 Nina DiGregorio, Municipal Clerk  
**908-876-5138 (fax)**  
[opra@wtmorris.net](mailto:opra@wtmorris.net)

Submit Police requests to:  
 Lt. Mark Niemynski, Deputy Custodian of Records (908)876-5655 (fax)  
[mniemynski@wtpdmorris.org](mailto:mniemynski@wtpdmorris.org)

**ELECTIONS**

Primary: June 6  
 General: November 7

For information about elections visit [www.morriselections.org](http://www.morriselections.org). Voter registration forms are available on the Township website or in the Clerk's Office. Also use Voter Registration Forms to change your address or party affiliation.

**OFFICE OF EMERGENCY MGMT.**

The OEM is unit of local government created under NJ law to provide for the health, safety and welfare of residents in a time of emergency or disaster. The department encourages residents to have an emergency family plan and to familiarize themselves with the channels of communication available. Additional information can be found at [www.fema.gov](http://www.fema.gov) [www.nj211.org](http://www.nj211.org) and [www.redcross.org](http://www.redcross.org).

**CERT TEAM**

**Community Emergency Response Team (CERT) is a group of trained volunteer residents called on to provide critical support and assistance to police, fire, and first aid squads in a time of need. To become a local CERT member you must complete an application, pass a background check and participate in training. Information is available at [www.citizencorps.gov/cert](http://www.citizencorps.gov/cert).**

**EMERGENCY SHELTERS**

Emergency Shelters are located at Old Farmers Road School and the Senior Center. Warming Centers are available at the Library, Municipal Building, Schooley's Mountain Firehouse, Fairmount Firehouse, and Senior Center. In an emergency, notification and information will be provided through communication vehicles (see page 15) utilized by the township. Download a Township Emergency Guide at the Township Website.

**EMERGENCY GUIDE**

An Emergency Guide can be downloaded from the Township Website, on the Documents page. You can also pick up a guide in the Health Dept. at the Municipal Building. This guide provides planning and preparation information specific to our

town.

**BUILDING DEPARTMENT****908-876-4711**

Neil Ruggiero, Construction Official  
[nruggiero@wtmorris.net](mailto:nruggiero@wtmorris.net)

The Building Department provides assistance to residents and commercial contractors engaged in construction, remodeling and repair within Washington Township. The building department also serves the residents of Mansfield Township, Warren County. The office enforces compliance with all State rules and regulations regarding construction.

The Building department issues permits and conducts inspections for construction, repairs and renovations, additions, electric and gas service upgrades, demolition, roofing, siding, swimming pools, sheds, replacement of water heaters and removal of fuel oil tanks, etc.

Contact the Building Dept. for Certificates of Occupancy.

To schedule an inspection, please have your permit number and contact Tom Timlin at **908-876-4711**. Please do not call Inspectors to schedule appointments/inspections.

Visit the Township website for forms and information regarding your project.

The Building Dept. is located on the ground floor of the Municipal Building, 43 Schooley's Mtn. Rd.

**POLICE DEPARTMENT**

1 E. Springtown Rd.  
Chief Jeffrey Almer  
[www.wtpdmorris.org](http://www.wtpdmorris.org)

Follow the WTPD Facebook Page:  
Washington Township Police Department  
[@wtpdmorris](https://www.facebook.com/wtpdmorris)

**908-876-3232 non emergency**  
**911 emergency**  
**908-876-8308 Traffic Bureau**  
**908-876-8315 Firearm Application**  
**908-876-8310 Police Records**

Visit the Police Dept. website for officer contact information, programs and assistance offered, and other Township safety information.

Firearm applications can be obtained on the website and sent to:

Maureen Guenther, 908-876-8615,  
[mguenther@wtpdmorris.org](mailto:mguenther@wtpdmorris.org).

Business and home alarms must be registered with the Police Department. Visit the website for details and forms.

Unused or expired prescription medication can be dropped off in the lobby of the Police Station.

OPRA request for police records/information require an OPRA form, which can be obtained on line at the Township and Police websites. Completed forms should be sent to : Lt. Mark Niemynski, Deputy Custodian of Records Phone Number: (908) 876-3232 & Fax Number (908) 876-5655 [mniemynski@wtpdmorris.org](mailto:mniemynski@wtpdmorris.org)

For child safety seat installation inspections please call 908-876-3232.

No nighttime parking on Township roadways Nov. 1 through April 15.

**MUNICIPAL COURT**

**908-876-3852**

Jan Simonetti, Court Administrator  
[jimmonetti@wtmorris.net](mailto:jimmonetti@wtmorris.net)

The Washington Township Municipal Court is a traffic and criminal court.

All fines may be paid at the Violations Bureau located in the Municipal Building at the rear of the court room. Payments can also be made at [www.njmcdirect.com](http://www.njmcdirect.com).

Civil cases must be directed to the Morris County Court House, Morris-town, NJ.

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (WTMUA)**

46 E. Mill Rd. Long Valley  
(908) 876-3145  
Email: [info@wtmua.org](mailto:info@wtmua.org)

Information about wastewater and water systems in Washington Township can be found at the MUA website:

[www.wtmua.org/](http://www.wtmua.org/)

**HACKETTSTOWN MUNICIPAL UTILITIES AUTHORITY (HMUA)**

424 Hurley Drive P.O. Box 450  
Hackettstown  
**908-852-3622**

E-Mail - [custserv@hmua.com](mailto:custserv@hmua.com)

Information about wastewater and water systems in Hackettstown can be found at the HMUA website: [www.hmua.com](http://www.hmua.com)

**TAX ASSESSOR**

**908-876-9132**

Jacqueline Cardini , Deputy Tax Assessor  
[jcardini@wtmorris.net](mailto:jcardini@wtmorris.net)

The Tax Assessor is legally required to contact residents annually, normally in the form of a tax assessment postcard mailed each January.

Visit NJ State of County Tax Boards ([www.njactb.org](http://www.njactb.org)) for additional tax assessment information.

Contact the Morris County Clerk for Deed information. [Morriscountyclerk.org](http://Morriscountyclerk.org)

Please notify the Tax Office whenever you change your address.

**TAX COLLECTOR**

**908-876-3315 x1248**

Amy Monahan, Tax Collector  
[amonahan@wtmorris.net](mailto:amonahan@wtmorris.net)  
Laura Amada, Deputy Tax Collector  
[lamada@wtmorris.net](mailto:lamada@wtmorris.net)

Taxes are due Feb. 1, May 1, Aug. 1, and Nov. 1. There is a 10 day grace period, after which interest will be charged back to the 1st of the month.

Taxes can be paid on line at the Township website, dropped in the Drop Box (front door of 43 Schooley's Mtn. Rd.), mailed in, or dropped off.

A tax sale is held annually for unpaid property taxes. It is the homeowners responsibility to keep a record of property taxes paid each year, please refer to receipted tax bill or cancelled checks for this information.

Property Tax Relief Programs like Senior Freeze, Homestead Rebate, and NJ Saver Program are administered by the State of NJ. Residents should visit the State website for information, instructions and forms.

**ANNUAL BUDGET**

Approximately 16% of the annual tax bill pays for Municipal Services. Public Budget Meetings are held in January and February to discuss department expenses, projects and goals. Meeting dates are posted on the Township Website.

For information and details about the remaining portion of your taxes:

**Regional School Taxes** are formulated by the West Morris Regional High School District. [www.wmrshd.org](http://www.wmrshd.org)

**Local School Taxes** are compiled by the Washington Township Board of Education. [www.wtschools.org](http://www.wtschools.org)

**County Open Space Taxes** . Visit the Morris County Website for details. [www.co.morris.nj.us](http://www.co.morris.nj.us)

**Library Taxes**. Visit the library website for more details. [www.wtpl.org](http://www.wtpl.org)



### **HEALTH DEPARTMENT**

Cris Cooke-Gibbs, Health Officer  
Kurt Bockbrader, REHS  
Lin Gabel, Registrar  
Gail Johnson, Public Health Nurse  
**908-876-3650**  
[health@wtmorris.net](mailto:health@wtmorris.net)

Forms and documents can also be found on the Township website as well as information about lead paint, mercury thermometer disposal, Lyme disease, and rabies.

Visit the Township website for screening and clinic dates/times. In the past, the Health Dept. has offered the following:

- Flu Shots
- Blood Pressure Screening
- Oral & Skin Cancer Screenings
- Adult Health Screenings
- Rabies Clinic
- Families seeking medical car for their children should contact the Public Health Nurse

Contact the Health Dept. for:

- Food Handlers Testing & Licensing
- Radon Testing Kits,
- Water Testing,
- Certificates of Potability, and
- Septic Systems.
- Medical Care for Children

**Vital Statistics.** For information regarding birth, civil union, marriage, and death records, contact the Registrar at **908-876-3650**.

### **BOARD OF HEALTH**

The Board of Health enforces all Township ordinances which relate to public health or nuisances, septic systems, radon, water, food establishment inspections, etc., and makes all necessary rules and regulations for the protection of the health of the inhabitants of the Township.

The Board of Health meets monthly at the Municipal Building. Visit Township Website Calendar for meeting dates/times.

### **FINANCE OFFICE**

**908-876-3315 X1232**  
Kevin Lifer, CFO  
[klifer@wtmorris.net](mailto:klifer@wtmorris.net)

The Finance Dept. is responsible for the preparation, supervision, and maintenance of all the financial records of Washington Township, as well as payroll and disbursement. Purchase orders and vouchers should be sent to the attention of the Finance Office.

### **WASHINGTON TOWNSHIP PUBLIC LIBRARY**

37 E. Springtown Road  
**908-876-3596**  
[www.wtpl.org](http://www.wtpl.org)

The library is open from 10 am—9 pm, Monday through Thursday, and 10 am—5 pm on Friday and Saturday.

Visit the library website at [www.wtpl.org](http://www.wtpl.org) to view a schedule of programs available to all residents.



### **TOWNSHIP & DISTRICT SCHOOLS**

Washington Township Schools  
[www.wtschools.org](http://www.wtschools.org)  
Board of Education  
53 West Mill Rd.  
**908-876-3616**

Superintendent Jeffery Mohre  
**908-876-4172**

Flocktown/Kossmann School  
90 Flocktown Rd.  
Grade K-2 **908-850-1010**  
Grade 3-5 **908-852-1376**

Old Farmers Road School  
51 Old Farmers Rd.  
Grade K-5 **908-876-3865**

Benedict Cucinella School  
470 Naughtright Rd.  
Grade K-5 **908-850-3161**

Long Valley Middle School  
51 West Mill Rd.  
Grade 6-8 **908-876-3434**

West Morris Regional High School District  
[www.wmrhsd.org](http://www.wmrhsd.org)  
Board of Education  
10 S. Four Bridges Rd., Chester  
**908-879-8861**

Superintendent Michael Ben-David  
**908-879-6404**

### **FIRE COMPANIES**

**Call 911 in an emergency.**

**Visible building numbers are required on all homes.**

Township emergency responders are all volunteers. Their dedication and time are essential for emergency services to function in Washington Township.

Fire Companies and the First Aid Squad welcome volunteers. Please contact one of the organizations to learn more.

Schooley's Mountain Fire Company  
231 Schooley's Mtn. Rd.  
Chief: William Glennon  
[chief@35fire.org](mailto:chief@35fire.org)  
[www.35fire.org](http://www.35fire.org)

Long Valley Fire Company  
5 Fairview Ave.  
Chief : Aaron Drake  
[longvalleyfire@embarkmail.com](mailto:longvalleyfire@embarkmail.com)  
[www.36fire.org](http://www.36fire.org)

Fairmount Fire Company  
12 Fairmount Rd.  
Chief: Dave Steinel  
[steinel@34fire.org](mailto:steinel@34fire.org)  
[www.34fire.org](http://www.34fire.org)

### **LONG VALLEY FIRST AID SQUAD**

Chief: Helen Marie Hardgrove  
70 E. Mill Rd.  
**908-876-4567**  
[www.lvfas.org](http://www.lvfas.org)

**Fire & First Aid are  
Volunteers! Help is  
always needed!**