WASHINGTON TOWNSHIP PLANNING BOARD
SITE PLAN APPLICATION FORM
PART A – GENERAL INFORMATION
(Required For All Site Plans)

Fee Paid $__________       Date Received ____________
Deposit Paid $__________ Date Received ____________

1. Date of Application: _________________

2. Type of Application: (check applicable items)
   ___ Minor Site Plan                               ___ Concept Plan
   ___ Preliminary Site Plan ___ Time Extension
   ___ Final Site Plan ___ Resolution Amendment
   ___ Variance ___ Conditional Use / Change of Use

3. Applicant’s name, address, E-mail address and phone number:
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

4. Present owner’s name, address, E-mail address and phone number:
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

5. Attorney’s name, address, E-mail address and phone number (if applicable):
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

6. Location of Site:
   Street ______________________________
   Block ______ Lot _____ Zone ________

7. Area of entire tract: ______ SF ________Acres
   Area of building and pavement ___________ and square feet of floor area______

8. Are new signs to be erected? Yes _____ No _____

9. List intended uses of site: ________________________________
   ___________________________________________________________________

10. Are there any recorded restrictions which apply to the tract which are not shown on the plans?
    Yes _____ No _____

11. Name, address, E-mail address, phone number and title of person preparing the plat:
    ___________________________________________________________________
    ___________________________________________________________________
    ___________________________________________________________________

12. I hereby certify that the above information is correct to the best of my knowledge.
    ___________________________________________  Applicant’s Signature

Minor Site Plan Form A-July 2005
WASHINGTON TOWNSHIP PLANNING BOARD
SITE PLAN APPLICATION FORM
PART B – MINOR CHECKLIST

Applicant’s Name ________________________________________________

Indicate (Y) or (N) for compliance with Checklist Items

ITEMS REQUIRED FOR A COMPLETE APPLICATION

1. _____ Fifteen folded plans/sketches.

2. _____ Six complete applications (Parts A and B).

3. _____ Payment of administrative fee and review deposits.

4. _____ Payment of property taxes. Property taxes paid through __________, 20 ___
   Next taxes due on __________, 20 ____Signed ______________________ Tax Collector

5. _____ If applicant is not the owner, submit letter from owner authorizing submission of plan.

6. _____ Where changes are proposed to the inside of the building: plan or sketch of interior
   layout and uses.

7. _____ Where changes are proposed to the exterior surface of size of building:
   a. _____ Plan or sketch of proposed changes and building materials.
   b. _____ If changes extend beyond existing building, show proposed
      distance(s) to property lines.

8. _____ Where changes are proposed to property (driveways, parking lots, etc.): plan or sketch of
   proposed change.

9. _____ Written description of changes requested in Item 5, 6 or 7 above.

10. _____ Engineer’s report.

11. _____ Submission of completed Washington Township Highlands Information Questionnaire

12. _____ For any application that falls within the definition of "Major Highlands Development" as
    defined by the Highlands Water Protection and Preservation Act and does not fall within
    any of the exemptions provided in the Act, a Highlands Preservation Area Approval
    must be obtained

PRIOR TO HEARING DATE BEING SCHEDULED:

1. _____ Site walk by Minor Site Plan Committee.

MINOR SITE PLAN CHECKLIST FORM SP-B3  July 2005
WASHINGTON TOWNSHIP PLANNING BOARD
SITE PLAN APPLICATION FORM
PART C – STATEMENT ON VARIANCES/WAIVERS
(Not Required for Final Site Plans)

Applicant's Name _______________________________________________________

VARIANCES FROM ZONING ORDINANCE REQUIREMENTS (Chapter 217)

________ None required

________ Variances required as listed below:

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WAIVERS FROM SITE PLAN ORDINANCE REQUIREMENTS (Chapter 159)

________ None required

________ Waivers requested as follows:

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LIST OF APPROVALS REQUIRED FROM FEDERAL AND STATE AGENCIES.

______ None Required

______ As listed below

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Engineer's/Surveyor's Certification:

I, ______________________________, hereby certify that I have read Chapters 159 and 217 of the Township ordinances and that the plat and accompanying documents were prepared under my supervision and comply with said chapters, except for the above waivers and/or variances.

Signed by: _______________________
Title: _______________________

SEAL
License No: _______________________
Address: _______________________
Phone No: _______________________
Date: _______________________

FORM SP-C 4-1989