**WASHINGTON TOWNSHIP HISTORIC PRESERVATION COMMISSION**

**MINUTES**

February 3, 2016

This regularly scheduled meeting of the Washington Township Historic Preservation Commission (HPC), advertised in the *Observer Tribune* and the *Daily Record* in accordance with the Open Public Meeting Act and posted on the Municipal Building bulletin board and the Washington Township (the Township) website, was called to order at 7:30 by Chairman Stokes.

**Present:** Eileen Stokes, Jennifer Gorini, Gregg Forsbrey, Leah Korbel, Susan Penney

**Absent:** Ed Gagne

**Minutes**

* **May 6, 2015.** Gregg Forsbrey moved to accept the minutes as presented. Leah Korbel seconded the motion. Eileen Stokes, Gregg Forsbrey, and Leah Korbel unanimously accepted the minutes.
* **December 2, 2015.** Eileen Stokes moved to accept the minutes as presented. Leah Korbel seconded the motion. Jennifer Gorini, Leah Korbel, and Eileen Stokes unanimously accepted the minutes.
* **January 6, 2016.** Leah Korbel moved to accept the minutes as presented. Eileen Stokes seconded the motion. Leah Korbel, Susan Penney, and Eileen Stokes unanimously accepted the minutes.

**Applicants**

* **Laura and Ken Knipmeyer, Lauerman Garage and Post Office, B54, L9, Middle Valley Historic District (MVHD), cabin demolition.** The Knipmeyers received approval from the HPC on April 1, 2015 to remediate contamination, remove awnings on the main building, and demolish the barn on the property. They now would like a Certificate of Appropriateness (COA) to demolish the cabin on the property. The Knipmeyers provided photographs and plans showing the cabin. The cabin is on cinderblocks in the floodway of the river, floods periodically, and is in poor condition. The cabin is a non-contributing structure. Gregg Forsbrey moved to grant a COA to allow the Knipmeyers to demolish the cabin because it is a non-contributing structure from outside of the period of significance, it is in the floodway of the South Branch Raritan River, and it is in disrepair. Leah Korbel seconded the motion. Eileen Stokes, Jennifer Gorini, Gregg Forsbrey, Leah Korbel, and Susan Penney unanimously approved the motion.

**Old Business**

* **COA Expiration Reminder.**
* **Rudy Grasser, 6 E Mill Road, B28, L31, German Valley Historic District (GVHD).** Mr. Grasser was granted a COA for a new roof on May 6, 2015. At this meeting, Mr. Grasser was informed by the HPC that he will need to return for another COA for signage. Mr. Grasser has since installed two signs on the building without applying for a COA.

**New Business**

* **Clothing Bins and Vending Machines.** Clothing bins and lit vending machines are at the gas station in the GVHD. A book donation bin is at the Schooleys Mountain General Store in the German Valley Historic District (GVHD). Chairman Stokes will follow up with the Town to see if the donation bins are registered. There are two lit vending machines at the gas station; unlit vending machines would be appropriate but lit vending machines are not. Chairman Stokes will follow up on requesting that these vending machines be unlit.

**Mail Bag**

* **Highlands Presbyterian Church, Schooleys Mountain Historic District.**  The church was approved for a handicap ramp with a roof covering on November 4, 2015. The church wrote a letter to the HPC stating that the roof structure will not be installed at this time.
* **Long Valley Fire Company.** The Long Valley Fire Company in the GVHD is considering expansion.

Eileen Stokes, Jennifer Gorini, Gregg Forsbrey, Leah Korbel, and Susan Penney unanimously adjourned the meeting at 9:25.

Respectfully Submitted,

Jennifer Gorini

Approved 4/5/2016. Motion by Forsbrey, Second by Korbel. Ayes: Gorini, Forsbrey, Korbel, Stokes. Nayes: 0. Abstains: 0. Recusal: 0.