

Washington Township Historic Preservation Commission

April 4, 2018 Meeting

In attendance: Cindy Boerner-Lay, Steve Nebesni, Eileen Stokes, Kevin Salamon, and Neil Szigethy. Late arrivals: Ed Lichon and Greg Forsbrey

General Discussions

- Eileen Stokes noted that the HPC needs a Vice Chair. Steve Nebesni nominated Cindy Boerner-Lay. Neil Szigethy seconded. The motion was approved.
- In the absence of a Secretary, it was agreed that the position would rotate. For this meeting, Neil volunteered to be Secretary.
- Eileen noted that the Commission has 7 members, and that 4 are need to have a quorum for a meeting.

Discussion re: 7 E. Mill Road

- Questions arose regarding replacement windows
- Suggest a drive-by to see if the window opening is covered in Tyvek
- A call from a realtor noted that the property is changing to commercial us to be used as a real-estate office

Discussion re: 10 E. Mill Road

- COA expired but owner confirms no changes will be made
- Motion to renew until November 16, 2018 was made by Cindy, seconded by Ed and passed.
- The new Resolution Number for this project is R0-04-01-18

Discussion Re: Junior Women's Club clothing bin

- Hannah (last name?) joined the group to describe the new location for a clothing donations bin, to be placed by The Coffee Potter, near the Columbia Trail
- Motion to accept this move was made by Cindy and seconded by Kevin, and the motion was passed
- Resolution Number R0-04-02-18

Financial Disclosures

- Eileen noted that all members must complete financial disclosure forms.
- An email with details on filling out this form should have been received by all HPC members

Meeting Minutes

- Minutes from Dec. 6, 2017 meeting were approved
- Minutes from the Jan. 3, 2018 meeting were approved

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Training & Conferences

- Eileen Stokes suggested that HPC members should try to attend The Annual Historic Conference in Paterson, NJ, on June 7/8
- She reiterated that there is an approx. \$75/person allowance for training such as this

NJ State Visit

- Eileen also mentioned the visit by the NJ Historic Preservation Office (HPO) personnel for our May 2, 2018 meeting
- As a Certified Local Government board, the Washington Twp. HPC receives periodic audits from the State of NJ

May Preservation Awards

- There was general discussion about these awards
- Members should come to the May 2nd meeting with suggestions

The meeting was adjourned at 9:45 pm.

APPROVED 5/2/1018
Motion by Cindy Boerner-Lay
Second: Neil Szigethy.
Unanimous approval.