

## WASHINGTON TOWNSHIP HISTORIC PRESERVATION COMMISSION

Minutes for October 15, 2008

Present: Caryl Brackenridge, Ed Gagne, Keith Hayes, Paul Krylowski, Barbara Rossi, Susan Penney and Eileen Stokes.

This regularly scheduled October meeting of the Historic Preservation Commission, having been advertised in the *Observer Tribune* in January, 2008, and posted on the Municipal Building Bulletin Board and the Township web site, was called to order at 7:35 p.m.

### Minutes

The September 17 minutes were approved as written.

### Memorialization of Resolutions

Ed Gagne made a motion, seconded by Keith Hayes and unanimously approved to memorialize the following resolutions passed at the September 17, 2008, meeting:

**RO-09-01-08** approving the exact replacement of window sills and roof overhang on 1 East Mill Rd., B35, L14, in the German Valley Historic District.

**RO-09-02-08** approving signs at the same location.

**Extension of RO-03-02-07** with changes to the original plans involving the facade of the additional building and the design of the new living quarters at the Neighbour House, 143 West Mill Rd., B34, L47.

### Applicants:

#### Rich Gartelmann, 8 E.Mill Rd., B28, L30, German Valley Hist. District

COA (**RO-10-01-08**) approving a roof replacement with dimensional shingles, a pre-approved material in the historic district, was issued over the phone.

#### June and Michael Logan, 275 Schooley's Mtn. Rd., B21,L01, Sch. Mtn. Hist. Dist.

Applicant appeared before the HPC seeking a COA for a new garage door on the ice house. After much discussion about sizes and materials, a motion for the following COA (**RO-10-02-08**) was made by Susan Penney, seconded by Keith Hayes and unanimously approved. HPC approves replacement of the existing door with either an oversized 19+ft. custom door, or two separate doors divided by clapboard or stone. In either case, the material must be wood or wood products and the design should be similar to the carriage style door (without glass) as shown to the HPC by the applicant.

### Old Business

Bobal Assoc. (Splash), B34,L53, German Valley Hist. Dist. - Eileen has sent a letter explaining that the work agreed upon in a meeting with Splash, the HPC and township officials was not optional and must be performed.

Andrich Market (Sch. Mtn General Store), B22,L22, Sch. Mtn. Hist. Dist. - Eileen has supplied Ginny Kesper, Township Zoning Officer, with a chronology of events and correspondence.

Historic Preservation Ordinance Revision, draft and recommendations - Eileen spent four hours with Township lawyer Paula DiBona, Zoning Officer Ginny Kesper and Township Adm. Dianne Galletts discussing the revision written by Wayne McCabe.

October 4 Drew Workshop on Archaeology and Bridges was attended by Eileen Stokes.

28 Middle Valley Rd., B33,L80, Middle Valley Hist. Dist. - Changes have been made to the front of the building, despite assurances to the HPC that no such changes would be made. Eileen will contact contractor and Zoning Officer.

### **New Business**

Meeting Schedule - HPC decided to add the 1<sup>st</sup> Wed. in odd numbered months to the existing meeting schedule of the 3<sup>rd</sup> Wed. of every month. These workshop meetings will allow HPC to discuss the Ordinance, and policies and procedures to educate the public. Eileen will notify the township.

Reorganization of Members - Caryl Brackenridge is resigning as a "B" level Commissioner and asking to be appointed as an Alternate. Eileen Stokes will serve the remainder of Caryl's term and Susan Penney will move from Alternate to "C" level Commissioner, if these changes are approved by the Township Committee.

2009 Budget - Barbara Rossi will update 2008 budget, increasing amount for education.

New CLG grant cycle - Deadline is now Jan. 5. Design guidelines would be a very useful tool for the HPC and development of such would be a good grant request. Barbara Rossi will call some consultants and find out what they charge to write design guidelines.

**Mail** -Eileen updated a 1998 SHPO questionnaire, and contacted the County Park Commission requesting that future sign construction like the kiosk on the Columbia Trail be approved by the HPC before construction.

**The next meeting will be November 5, and the next regularly scheduled meeting will be November 19.**

This meeting was adjourned at 10: 20 p.m.

Respectfully submitted,

Caryl R. Brackenridge, Secretary